

# **INVITATION TO BID**



QUEEN ANNE'S COUNTY, MARYLAND  
DEPARTMENT OF PARKS &  
RECREATION

January 13, 2025

## **Professional Plumbing Services**

**Pre-bid meeting Wednesday, January 29, 2025**

**Bids Due 1:00pm Local Time,  
Wednesday, February 12, 2025**

Queen Anne's County  
Department of Parks and Recreation  
ATTN: Beryl Eismeier, Project Manager  
1945 4-H Park Rd  
Centreville, MD 21617

## **INVITATION TO BID**

1. **PROJECT LOCATION:** Terrapin Skate Park, 307 Cockey Lane, Stevensville, MD 21666.

2. **SCOPE OF WORK:**

This Invitation to Bid is to obtain licensed professional plumbing services as part of the construction of a prefabricated restroom building at Terrapin Skate Park.

Plumbing services will be needed for a single-user fully-plumbed restroom. No sewer service is currently established at the park. Water is not currently available at the park; the County is in the process of installing a well.

The successful bidder will be responsible for establishing connections between a future restroom and the County's sewer service and a well, laying pipes, stubbing sewer and water lines to manufacturer's specifications, and providing final connections for sewer and water service to the restroom once it is installed.

Manufacturer's specifications for connections to the restroom building are provided in the Appendix.

All work shall comply with local codes, and the contractor shall be responsible for all necessary permits and inspections. The contractor shall provide all labor, tools, supplies and equipment necessary to complete the required work.

Work will be required prior to and following installation of the pre-fabricated building in May/June 2025.

3. The Local Vendor preference and Local Vendor Bid criteria apply to this project since all funds are County Funds.

4. Copies of the Contract Documents may be obtained beginning **January 13, 2025**. Contract Documents will be available at no cost in electronic format only in .pdf format on eMaryland Marketplace Advantage at <https://emma.maryland.gov> and on the County Web Site at <http://qac.org/Bids.aspx>.

5. **PRE-BID MEETING:** Bidders may attend and register at the Pre-Bid Meeting on **January 29, 2025, at 1:00 P.M** at the Queen Anne's County Department of Parks and Recreation Office located at 1945 4-H Park Road Centreville, MD 21617. Attendance at the pre-bid meeting is not a requirement but bidders are strongly encouraged to attend.

6. Sealed bids for this Proposal will be received from bidders by the County Commissioners of Queen Anne's County at:

**Department of Parks and Recreation, 1945 4-H Road, Centreville, Maryland, 21617.**

Bids will also be accepted electronically at:

**[qacmd.seamlessdocs.com/f/ITB\\_Plumbing](http://qacmd.seamlessdocs.com/f/ITB_Plumbing)**

Bids will be received **UNTIL 1:00 P.M. LOCAL TIME ON WEDNESDAY, February 12, 2025** at which time they will be opened publicly and read aloud in the Department of Parks Conference Room. Bids will be received until the time of close of bids. **No bids shall be accepted after 1:00pm local time on Wednesday, February 12, 2025.** ~~Bid Security is required to be submitted with the bid in accordance with the General Conditions.~~ Completed *Conflict of Interest Disclosure/Employment of Aliens Statement/Political Contributions Form* is required to be submitted with the bid. Failure to submit this with the bid shall cause the bid to be deemed non-responsive.

7. Any Addenda issued shall be issued via electronic posting on the Queen Anne's County Procurement and eMaryland Marketplace Advantage websites. However, it is the Bidder's responsibility to ensure receipt of all addenda.

8. Bidders are directed to the provisions of the Instructions to Bidders for additional information governing the bidding process. Questions regarding this procurement should be directed in writing to Beryl Eismeier, Project Manager, at the above address or via email: [beismeier@qac.org](mailto:beismeier@qac.org).

9. The Owner reserves the right to waive any informalities and to reject any or all bids. No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof. Bids are to remain open for 60 days.

**\* \* End of Invitation to Bid \* \***